



Purchase Order

Dispatch via Print

Tanzania

6th Floor
 International House
 Shaaban Robert St./Garden Avenue
 P.O.Box 9182
 Dar es Salaam
 Tanzania
 Tel: 22 2112576
 Fax: 22 2111668

Vendor: 0000007899
 ALEX WILBARD KISINGO
 COLLEGE OF AFRICAN WILDLIFE MAN
 P O BOX 3031
 MOSHI
 Tanzania

PO Number TZA10-000012727	Date 04/03/2014	Revision	Page 1
Payment Terms Immediate	Freight / INCOTERMS DES	Ship Via Common	
Buyer Fina Masaro fina.masaro@undp.org	Phone Tel: Fax:	Currency TZS	
Approver Titus OSUNDINA			

Ship To: 6th Floor
 International House
 Shaaban Robert St./Garden Avenue
 P.O.Box 9182
 Dar es Salaam
 Tanzania
 Tel: 22 2112576
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Bill To: 6th Floor
 International House
 Shaaban Robert St./Garden Avenue
 P.O.Box 9182
 Dar es Salaam
 Tanzania
 Tel: 22 2112576
 Fax: 22 2111668

Ln-Sch Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1 80161905E	Consultancy fee upon submission of acceptable inception report (20%) - 18 march 2014 and other expenses (DSA, Travel, Workshop, printing etc)	1.00	LS	04/03/2014	7,202,000.00	7,202,000.00
2-1 80161905E	Consultancy fee upon submission of acceptable draft report (30%) - 17 may 2014	1.00	EA	04/03/2014	8,088,000.00	8,088,000.00
80161905E	Consultancy fee upon submission of acceptable final report (50%) - 23 June 2014	1.00	EA	04/03/2014	13,480,000.00	13,480,000.00

Please note, actual costs to be known once the recruitment is completed

Total PO Amount TZS 28,770,000.00

This PO is subject to UNDP General terms and conditions.

Authorized Signature

This Purchase Order is Electronically Approved by Titus OSUNDINA and does not require Signature.

#12727

Requisition



Ship To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania

Business Unit:	T/A10	
REQ Number	Date	Page
0000010908	22/10/2013	2
Requester	Leticia Kweba	
Tel:		
Fax:	leticia.kweba@undp.org	
Approver		

Line-Schd	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
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This order is subject to UN General Terms and Conditions available at WWW.UNDP.ORG, which can also be provided upon request.

Approval Signature

[Signature]
Approved
22/10/2013

Create Requisition

1. Define Requisition 2. Add Items and Services 3. Review and Submit

Review the details of your requisition, make any necessary changes, and submit it for approval.

Business Unit: TZAFIO Tanzania

Leticia.kweba

Leticia Kweba

*Currency: TZS
 Priority: Medium

Requester: _____
 Requisition Name: _____

Line	Description	Vendor Name	Quantity	UOM	Price	Total
1	Local Consultants-Technical		1.0000	Lump Sum	34,281,000.0000	34,281,000.00
2	Print advertising		1.0000	Lump Sum	8,000,000.0000	8,000,000.00
Total Amount:						42,281,000.00 TZS

Send to Vendor Show at Receipt Show at Voucher
 Save & submit Save & preview approvals Cancel requisition

[Find more items](#)

Ac Fund D No
 71305 62000 38205 77072 Ad 2 001459 10003



UNITED NATIONS DEVELOPMENT PROGRAMME

No. 018/2014

**Contract for the services of an Individual Contractor
NATIONAL CONSULTANT FOR REVIEW OF GOVERNANCE SYSTEMS AND OPERATIONAL PRACTICES IN
GRL & GKKL LANDSCAPES: SOUTHERN CIRCUIT OF TANZANIA**

This Contract is entered into on 28 February 2014 between the United Nations Development Programme (hereinafter referred to as "UNDP") and Dr. Alex Wilbard Kisingo (hereinafter referred to as "the Individual Contractor") whose address is:

Dr. Alex Wilbard Kisingo,
P. O. Box 3031,
Dar es Salaam.

WHEREAS UNDP desires to engage the services of the Individual Contractor on the terms and conditions hereinafter set forth, and:

WHEREAS the Individual Contractor is ready and willing to accept this Contract with UNDP on the said terms and conditions,

NOW, THEREFORE, the Parties hereby agree as follows:

1. Nature of services

The Individual Contractor shall perform the services as described in the Terms of Reference which form an integral part of this Contract and are attached hereto as Annex I in the following Duty Station(s): Ruaha National Park, Tanzania

2. Duration

This Individual Contract shall commence on 03 March 2014, and shall expire upon satisfactory completion of the services described in the Terms of Reference mentioned above, but not later than 30 June 2014, (including travel days) unless sooner terminated in accordance with the terms of this Contract. This Contract is subject to the General Conditions of Contract for Individual contractors which are available on UNDP website at www.undp.org/procurement and are attached hereto as Annex II.

3. Consideration

As full consideration for the services performed by the Individual Contractor under the terms of this contract, including, unless otherwise specified, his/her travel to and from the duty station(s), any other travel required in the fulfillment of the Terms of Reference in Annex I, and living expenses in the Duty Station(s), UNDP shall pay the Individual Contractor a total of TZS 28,770,000.00 in accordance with the table set forth below. The payments shall be made upon certification by UNDP that the services related to each deliverable, as described below, have been satisfactorily performed and the Deliverables have been achieved by or before the due dates specified below, if any.

DELIVERABLE/PAYMENTS	AMOUNT (TZS)
Upon submission of acceptable inception report (20%) – 18 March 2014	5,392,000.00
Other expenses (DSA, Travel, Workshop, printing etc) – 05/03/2014	1,810,000.00
	7,202,000.00
Upon submission of acceptable draft report (30%) - 17 May 2014	8,088,000.00
Upon submission of acceptable final report (50%) – 23 June 2014	13,480,000.00
Total Amount for 35 working days	28,770,000.00

If unforeseen travel outside the Duty Station not required by the Terms of Reference is requested by UNDP, and upon prior written agreement, such travel shall be at UNDP's expense and the Individual Contractor shall receive a *per diem* not to exceed United Nations daily subsistence allowance rate in such other location(s).

Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the UNDP instructs its bank to effect the payment(s).

4. Rights and Obligations of the Individual contractor

The rights and obligations of the Individual Contractor are strictly limited to the terms and conditions of this Contract, including its Annexes. Accordingly, the Individual Contractor shall not be entitled to any benefit, payment, subsidy, compensation or entitlement, except as expressly provided in this Contract. The Individual Contractor shall be solely liable for claims by third parties arising from the Individual Contractor's own acts or omissions in the course of performing this Contract, and under no circumstances shall UNDP be held liable for such claims by third parties.

5. Beneficiary

The Individual Contractor selects Mrs Juliana Jonasi Shirima as beneficiary of any amounts owed under this Contract in the event of death of the Individual Contractor while performing services hereunder. This includes the payment of any service-incurred liability insurance attributable to the performance of the services for UNDP.

Mailing address, email address and phone number of beneficiary:

E-mail: akisingo@mwekawildlife.org Tel: +255-784 328 469

Mailing address, email address and phone number of emergency contact (if different from beneficiary):

E-mail: bahatishirima588@yahoo.com Tel: + 255-789 950 044

Mrs and

IN WITNESS WHEREOF, the Parties hereto have executed this Contract.

By signing below, I, the Individual Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contracts for Individual contractors available on UNDP website at www.undp.org/procurement and attached hereto in Annex II which form an integral part of this Contract, and that I have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's bulletins ST/SGB/2003/13 of 9 October 2003, entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse" and ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Experts on Mission".

The Individual Contractor has submitted a Statement of Good Health and confirmation of immunization.

AUTHORIZING OFFICER:


United Nations Development Programme (UNDP)



Titus Osundina
Deputy Country Director (O)

Date: 28/02/14

INDIVIDUAL CONTRACTOR:



Dr. Alex Wilbard Kisingo
Consultant

Date: 24/03/2014

Handwritten initials and the word "copy" in the bottom left corner.